Venues
### Function Rooms Index

From a luxurious ballroom with panoramic city views to well-equipped meeting areas and a private dining room, we offer a variety of venues that are sure to suit your needs.

<table>
<thead>
<tr>
<th>Indoor Venues</th>
<th>Size</th>
<th>10</th>
<th>20</th>
<th>30</th>
<th>40</th>
<th>50</th>
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<td>180</td>
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<td>Arcadia South*</td>
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</table>

*Function rooms with natural light or outdoor space | Secure parking is available on premises | Offsite catering is available on request

**Banquet Rounds**
- Guests seated at round tables.

**Conference / Boardroom**
- Guests seated around a boardroom table.

**Classroom**
- Guests seated in rows with desks for note-taking.

**Theatre**
- Guests seated in rows with no desks.

**U-shape**
- Guests seated around a U-shaped table.

**Hollow Square**
- Guests seated around a square or rectangular table with a hollow centre.

**Reception**
- An open area suitable for stand-up receptions or breaks.

[Link to: http://www.fourseasons.com/content/dam/fourseasons/images/web/JBG/PDF/JBG_CateringMenu.pdf]
Impressive and classically appointed, the beautiful Arcadia Ballroom is located in a private stand-alone mansion built in 19th-century Victorian style, ideal for a variety of memorable events.

**ROOM FEATURES**
- Breakout rooms available with this room.
- Pre-function space available with this room.
- Wireless Internet access.

**SPACIOUS SURROUNDINGS**
The ballroom offers 170 square metres (1,830 square feet) of well-proportioned space. The ceilings soar to 4.5 metres (nearly 15 feet) high.

**PANORAMIC VISTAS**
Enjoy sweeping views of Johannesburg heritage buildings and the verdant Johannesburg Zoo. Large windows offer plenty of natural light.

**A VARIETY OF OPTIONS**
The space can be divided into several areas, depending on your event requirements, and also offers a terrace, foyer and breakout room.

**SEATING OCCUPANCY**
- Hollow Square: 60
- U-shape: 50
- Theatre Style: 180
- Reception: 200
- Banquet Rounds: 130
- Conference / Boardroom: 60
- Cabaret: 84
- Classroom: 100
**ARCADIA NORTH**

Welcoming and intimate, Arcadia North is suitable for personalised, smaller events for up to 60 reception guests.

**IMPRESSIVE VIEWS**
Take in sweeping views of the famous Johannesburg Zoo as well the city’s treed landscape.

**LIGHT AND AIRY**
Windows flood the room with natural light. The ceiling soars to 4.5 metres (nearly 15 feet), creating a feeling of spaciousness.

**INVITING DÉCOR**
A green, purple and grey colour scheme complements the surrounding Jacaranda forest.

**SEATING OCCUPANCY**
- Classroom: 30
- Hollow Square: 40
- U-shape: 30
- Theatre Style: 60
- Reception: 60
- Banquet Rounds: 50
- Conference / Boardroom: 26
- Cabaret: 35

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**ARCADIA SOUTH**

A division of the Arcadia Ballroom, Arcadia South is ideal for more intimate events. It can accommodate up to 80 reception guests.

**WELL PROPORTIONED**
Arcadia South offers 97 square metres (1,044 square feet) of sophisticated space. Ceilings that reach 4.5 metres (nearly 15 feet) impart a feeling of airiness. The adjacent Foyer is suitable for food and beverage stations, exhibits or greeting guests.

**Sweeping Views**
Large windows offer natural light. Savour remarkable views of the lush treetops of Johannesburg as well as the famous Johannesburg Zoo.

**INVITING DÉCOR**
A green, purple and grey colour scheme complements the surrounding Jacaranda forest, while a classic fireplace creates a welcoming atmosphere.

**SEATING OCCUPANCY**
- Classroom: 40
- Hollow Square: 50
- U-shape: 32
- Theatre Style: 80
- Reception: 80
- Banquet Rounds: 60
- Conference / Boardroom: 26
- Cabaret: 42
ARISTEA

Ideally situated between the Watsonia and Streitizia meeting rooms on the lower level, the Aristea meeting room is suitable for smaller meetings and breakaway groups.

ROOM FEATURES
Breakout rooms available with this room
Pre-function space available with this room
Wireless Internet access

ROOM TO WORK
The room offers 34 square metres (366 square feet) of space. It can seat up to 14 people in a boardroom configuration and offers high-speed Internet access.

SOPHISTICATED DESIGN
Equipped with adjustable lighting, glass doors and a striking wall finish, the space imparts a welcoming sense of warmth.

INSPIRING VIEWS
Enjoy natural light within the room, as well as views of the Jacaranda Garden and the Johannesburg treeline.

SEATING OCCUPANCY
Classroom 14
Hollow Square 16
U-shape 12
Theatre Style 20
Reception 20
Banquet Rounds 20
Conference / Boardroom 14
CELLAR DOOR

Cellar Door is an exclusive private dining room that can accommodate up to 35 guests.

ROOM FEATURES
Chef’s kitchen available with this venue.
Pre-function outdoor space available with this venue.
Wireless Internet access.

PRIVATE LOCATION
Ideal for intimate or high-level events, this venue is found below the main dining areas.

CHIC DÉCOR
Contemporary design elements create a tranquil atmosphere in a function room that offers 53 square metres (571 square feet) of space.

VERDANT VIEW
Perched cliffs, this venue allows you to feel as if you could touch the city’s famous treeline.

SEATING OCCUPANCY
Conference / Boardroom 20
Reception 35
Welcoming and well proportioned, the Erica meeting room is ideal for smaller gatherings. It has a private garden and large, airy windows.

**ROOM FEATURES**
- Breakout rooms available with this room
- Pre-function space available with this room
- Wireless Internet access

**ADVANCED TECHNOLOGY**
Enjoy high-speed Internet access and a built-in roll-down screen for presentations.

**COMFORTABLE CONVENIENCE**
Located on the lower level of the Jacaranda Hill conference centre, the Erica meeting room is suitable for use as an office, control room or breakout meetings. It offers 30 square metres (323 square feet) of space.

**GATHER TOGETHER**
A beautiful sunny room which can seat 10 people boardroom-style or banquet-style.

**SEATING OCCUPANCY**
- Banquet Rounds: 10
- Conference / Boardroom: 10
- U-shape: 10
- Hollow Square: 12
- Reception: 20
- Theatre Style: 15
- Classroom: 12
POLO BAR

The Polo Bar meeting room is a welcoming space for a smaller gathering of up to 24 guests.

ROOM FEATURES
Breakout rooms available with this room
Pre-function space available with this room
Wireless Internet access

VERSATILE SPACE
Conveniently located next to the Acadia Ballroom, the space is ideal for use as an office or control room for large events, a breakout room for smaller working groups or a modern bar for evening functions.

WELL PROPORTIONED
The room offers 30 square metres (323 square feet) of space and contemporary style accents.

STAY CONNECTED
Enjoy high-speed Internet access.

SEATING OCCUPANCY

<table>
<thead>
<tr>
<th>Setup</th>
<th>Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classroom</td>
<td>12</td>
</tr>
<tr>
<td>Hollow Square</td>
<td>12</td>
</tr>
<tr>
<td>U-shape</td>
<td>12</td>
</tr>
<tr>
<td>Theatre Style</td>
<td>20</td>
</tr>
<tr>
<td>Reception</td>
<td>24</td>
</tr>
<tr>
<td>Banquet Rounds</td>
<td>10</td>
</tr>
<tr>
<td>Conference / Boardroom</td>
<td>10</td>
</tr>
</tbody>
</table>

These setups are possible by removing the current furniture.
Inviting and comfortable, the Strelizia meeting room is ideal for use as an executive boardroom. It is found on the lower level of the Jacaranda Hill conference area.

**ROOM FEATURES**
- Breakout rooms available with this room
- Pre-function space available with this room
- Wireless Internet access

**ROOM TO WORK**
Offering 47 square metres (506 square feet) of space, the room can seat up to 20 in boardroom or theatre-style configurations.

**SOPHISTICATED DESIGN**
Equipped with adjustable lighting, glass doors and a striking wall finish, the space imparts a welcoming sense of warmth.

**INSPIRING VIEWS**
Enjoy natural light within the room, as well as views of the Jacaranda Garden and the Johannesburg treeline.

**SEATING OCCUPANCY**
- Classroom: 20
- Hollow Square: 20
- U-shape: 15
- Theatre Style: 30
- Reception: 40
- Banquet Rounds: 30
- Conference / Boardroom: 20
THE BLUE ROOM

The Blue Room is an intimate space located within View Restaurant, seating 8 to 10 guests.

ROOM FEATURES
Private Dining Room or meeting space with outdoor pre-function terrace.

CONTEMPORARY DESIGN
This 19.8 square meter (210 square foot) private dining or meeting space boasts an urban chic design with an inviting dark blue colour palette.

HILTOP LOCATION
Its prime hilltop indoor / outdoor location, takes in sweeping views of Johannesburg’s urban forest and skyline.

SEATING OCCUPANCY
Round Dinner Table 8 - 10
Situated on the lower level of the Jacaranda Hill conference centre, the Watsonia meeting room is known for its exquisite views of the Jacaranda Gardens and the Johannesburg treeline.

**ROOM FEATURES**
- Breakout rooms available with this room
- Pre-function space available with this room
- Wireless Internet access

**SOPHISTICATED DÉCOR**
The room is accented with warm colours, draped curtains, a striking wall finish and magnificent wildlife artworks.

**ADVANCED TECHNOLOGY**
Enjoy high-speed Internet access and a built-in projection screen.

**ROOM TO WORK**
The venue offers 47 square metres (506 square feet) of well-proportioned space.

**SEATING OCCUPANCY**
- Classroom: 20
- Hollow Square: 20
- U-shape: 15
- Theatre Style: 30
- Reception: 40
- Banquet Rounds: 30
- Conference / Boardroom: 20
WESTCLIFF DELI

Gourmet food on the go! Conveniently located streetside, this casually chic deli provides an enticing variety of snacks and beverages.

COURTYARD
Pick up a quick snack or take a moment to enjoy a delicious bite and beverage at Westcliff Deli. Featuring design elements of warm wood and French style, this casual eatery offers seating indoors as well as outdoors in the comfortable courtyard.

CUISINE
Snacks and light cuisine.

LOCATION
Streetside access with own dedicated parking.

ATTIRE
Casual

SEATING OCCUPANCY
Outdoor Seating 22
Free Standing 28
Often considered the heart of the Hotel, the lush and beautiful Apres Spa is a popular gathering place for the “who’s who” of Johannesburg and visitors alike. It can accommodate up to 50 people.

**Room Features**
Wireless Internet access

**Spacious Surroundings**
The Spa Garden takes up 578 square metres (6,222 square feet) of well-tended outdoor space.

**Ideal Locale**
Found at the lower level of the Hotel, the Spa Garden is positioned above the Spa and the Deli.

**A Zoo View**
From this prime vantage point, sip on a cocktail and sample fine cuisine while watching one of Africa’s ‘big five’ animals at the acclaimed Johannesburg Zoo.

**Seating Occupancy**
Reception 50
ARCADIA TERRACE

A natural extension of the Arcadia Ballroom, the Arcadia Terrace is an ideal spot for luxe outdoor events.

FEATURES
Breakout space.
Pre-function space.
Wireless Internet access.

AN INVITING SPACE
The Arcadia Terrace offers 55 square metres (592 square feet) of outdoor entertaining space.

BREATHTAKING VIEWS
Savour panoramic views of the treed landscape, particularly the foreground of magnificent old silver oak trees.

ELEGANT ENTERTAINING
Crisp white canvas shade umbrellas, two gas-lit torchères and an assortment of South African garden flora create a memorable atmosphere.

SEATING OCCUPANCY
Reception 60
Jacaranda Gardens

The entry point to the conference centre, Jacaranda Gardens is a lovely outdoor venue on the lower level. It can accommodate up to 250 reception guests.

Room Features
- Pre-function space available with this room
- Wireless Internet access

Spacious Entertaining
The venue offers 252 square metres (2,713 square feet) of attractive outdoor living space.

Native Gardens
Impeccably tended South African flowers are thematically arranged to create a beautiful welcome to the conference complex.

Indoor-Outdoor Living
A natural transition between the lush gardens and the Jacaranda Foyer, the space allows guests to more fully experience the Johannesburg landscape.

Seating Occupancy
- Reception: 250
- Banquet Rounds: 150
- Theatre Style: 120
- Conference / Boardroom: 80
ROSE GARDEN

Boasting a prestigious cliffside vantage point, spectacular views and lush plantings, the Rose Garden is without a doubt a special spot for outdoor gatherings.

IDEAL LOCATION
The 480-square-metre (5,167-square-foot) garden, situated above Jacaranda Hill, offers inspiring views of Johannesburg’s heritage buildings and treed skyline.

OUTDOOR LIVING
Equipped with its own marble cloakrooms, garden furniture and a grand staircase, the Rose Garden is the perfect setting for memorable entertaining. Please enquire about the use of a spacious white marquee.

TRANQUIL SURROUNDINGS
The Rose Garden overlooks the city skyline and is accented with fresh, colourful local and exotic plantings.

SEATING OCCUPANCY
Reception 250
Banquet Rounds 160
Conference / Boardroom 80
Theatre Style 120
DIRECTIONS

FROM O.R. TAMBO INTERNATIONAL AIRPORT (JHB)
Distance: 22 kilometres | Travel time: 30 - 45 minutes

Instructions
• From JIA follow the R24 (N3) to Johannesburg (Jhb)
• Highway splits into three; keep to the left and follow the N3 N12 (N3) Jhb sign
• Pass Van Buuren off-ramp
• Follow M2 to Johannesburg
• Highway splits again into M1 Sandton/Pretoria, M1 Bloemfontein and M2 Roodepoort – follow M1 Sandton/Pretoria
• Pass Smit Street off-ramp and Empire Road off-ramp – keep left
• Take Jan Smuts Avenue off-ramp on left
• Follow Jan Smuts Avenue until you see Westcliff Drive on your left
• Turn onto Westcliff Drive, then take first left into Woodview Drive
• Proceed approximately 500 metres (545 yards) and turn right into the main entrance of the Hotel

FROM LANSERIA PRIVATE AVIATION AIRPORT
Distance: 36.6 kilometres | Travel time: 45 - 60 minutes

Instructions
• Head southwest on Airport Rd toward Ashenti Rd
• Turn left onto Ashenti Rd
• Take the first left onto Malibongwe Dr/R512
• Turn left onto 6th Rd/R552
• Turn left onto R14/R552
• Take the first right onto 6th Rd/R552
• Continue onto Cedar Rd
• Turn left onto Witkoppen Rd
• Turn right onto Main Rd
• Slight left onto William Nicol Dr/M81
• Continue onto Jan Smuts Ave
• Follow Jan Smuts Avenue until you see Westcliff Drive on your right
• Turn onto Westcliff Drive, then take the first left into Woodview Drive
• Proceed approximately 500 metres (545 yards) and turn right into the main entrance of the Hotel
Contact

T: +27 (0)11 481 6305
E: franck.deroche@fourseasons.com

Four Seasons
Hotel
The Westcliff, Johannesburg

Contact