



## Los Angeles Area (Westlake Village)

Two Dole Drive  
Westlake Village, California  
91362 U.S.A.

**Telephone:** 1 (818) 575-3000  
**Fax Number:** 1 (818) 575-3100

Elegant spaces, custom menus and an expert event management staff at your service 24 hours a day. Just tell us your vision, and we'll make it happen.

For groups of 10 to 1,000, events at Four Seasons Hotel Westlake Village are unforgettable. Nestled in a lush botanical-garden setting with inspiring outdoor venues, the Hotel also offers technologically advanced indoor spaces for Los Angeles-area business meetings or events.

**45,000** SQ.FT. Total Space  
**4,180** M2

**11,600** SQ.FT. Largest Ballroom  
**1,078** M2

**250** Meet & Feed

**900** Banquet

**300** Outdoor Banquet

**11** Breakouts

**18** Private Dining

**270** Total # of Guest Rooms

**39** Total # of Suites

## WORRY-FREE PLANNING

We apply the Four Seasons standard of service and excellence toward every social gathering and business function, whether we're hosting a large-scale conference or returning an email inquiry.

## IMAGINATIVE AND INSPIRED

From an executive dinner to an elaborate costume party, our meeting and catering teams can help you dream up an unforgettable celebration or carry out the one you already have in mind.

## AUTOMOTIVE EVENTS

Surrounded by acres of gardens and the winding roads that pass through the Santa Monica Mountains and the Pacific Coast Highway, the Hotel is recognized as a premier location for automotive events. [Learn more about Four Seasons car events.](#)

## OFF-SITE ACTIVITIES

*Within a 10-minute drive of the Hotel*

### Chumash Interpretive Center

A natural-resource park full of remarkable treasures, art, artefacts and history of the Chumash Indians. Located in a wilderness area, it offers acres of discovery, allowing you to learn about the air, earth, water and sun, and listen to the animals and birds. Inquire about various tours and walks.

*Within a 15-minute drive of the Hotel*

### Ronald W. Reagan Presidential Library and Museum

The Library and Museum collects, preserves and exhibits historical materials that tell the story of the presidency of Ronald W. Reagan. The White House materials of the President, Mrs. Reagan and their staff form the core of the library's resources, which also include an exact replica of the Oval Office, a graffitied section of the Berlin Wall, movie posters and jelly bean jars. The Library Museum and Bookstore also features American history exhibits. The museum occupies 153,000 square feet (14,214 square metres) covering 100 acres (40 hectares). The library's holdings include more than 50 million pages of documents, 1.5 million photographs and 75,000 gifts. The Air Force One utilised during the Reagan years – also known as the flying White House – is also displayed here.

*Within a 20-minute drive of the Hotel*

### Camarillo Premium Outlets

Over 100 stores, featuring popular brand-name clothing and household items.

*Within a 30-minute drive of the Hotel*

### Getty Villa

Nestled in the hills of Pacific Palisades, the Getty Villa is modelled after a first-century Roman house, the Villa dei Papiri. With fountains, gardens and ancient Graeco-Roman artefacts, the Getty Villa serves as an educational and cultural centre dedicated to the study of ancient cultures and the preservation of the Villa's collection of antiquities.

*Within a 40-minute drive of the Hotel*

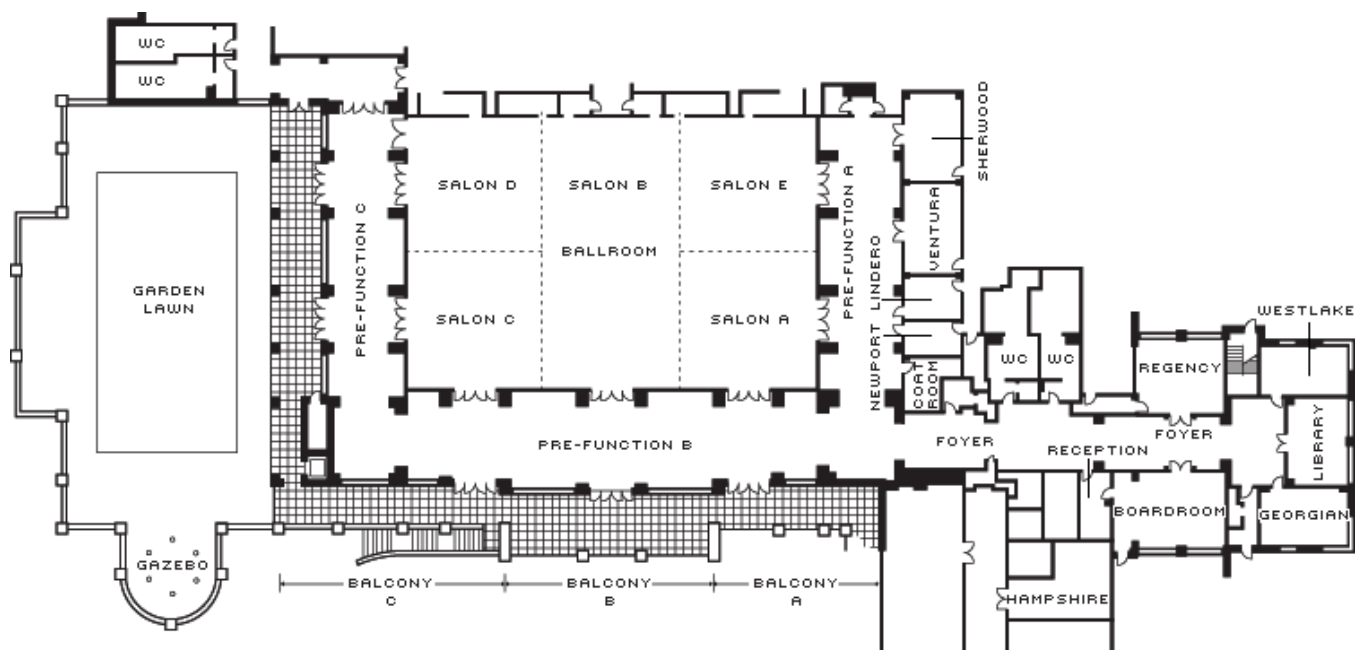
### Rodeo Drive












One of Beverly Hills' most famous sites is the shopping Mecca of Rodeo Drive. An unmatched collection of stylish boutiques, internationally renowned fashion houses and national specialty stores is located within the few blocks that comprise the Golden Triangle. Whether you're on a serious spree or "just looking," Rodeo Drive is the ultimate Beverly Hills experience.

















## FUNCTION ROOMS


Host your gathering in the richly decorated and easily adaptable spaces of one of Southern California's most prestigious locations. Our trained staff will look after your every need before, during and after your function. Click to view room details and floor plans.

### LOBBY LEVEL

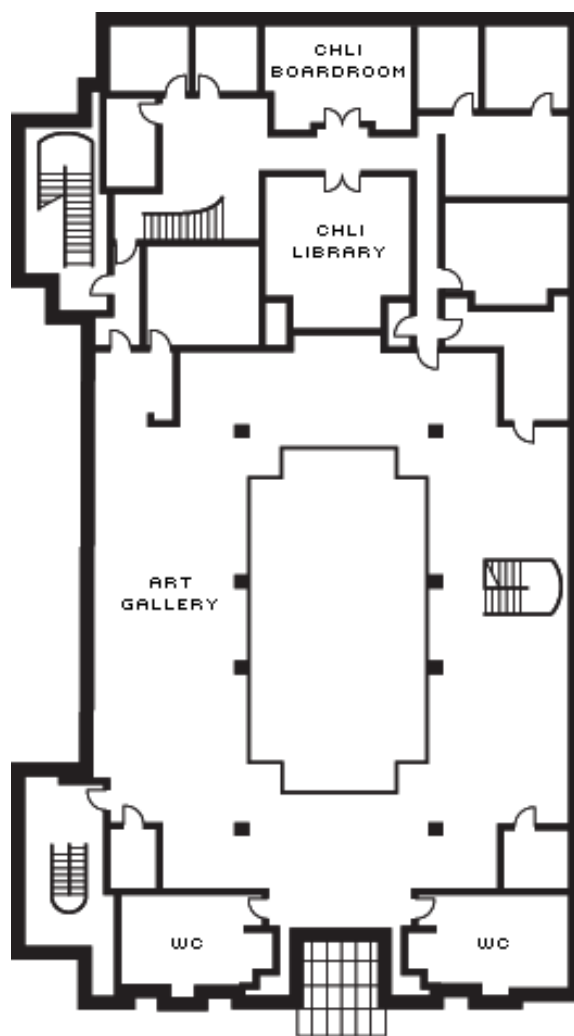


Function Room	Size (sq. ft.)	Size (m <sup>2</sup> )							
Grand Ballroom	11600	1077.7	700	-	550	1,000	-	-	1,000
Ballroom (Salons A, B, E combined)	7745	720	575	-	330	600	100	130	650
 Pre-function B	4350	405	120	-	-	-	-	-	400
Ballroom (Salon B)	3870	360	280	70	180	320	80	95	300
 Pre-function A	2350	220	50	-	-	-	-	-	200
 Pre-function C	2350	220	50	-	-	-	-	-	200
Ballroom (Salons A, C, D, E)	1935	180	140	30	75	140	40	50	150
 Garden Lawn (total area)	8775	815	-	-	-	-	-	-	500








 Garden Lawn/Tent	5500	510	330	76	190	360	88	100	350
 Balcony (total area)	2740	255	-	-	-	-	-	-	200
 Balcony B	1300	120	60	-	-	-	-	-	120
 Balcony C	880	82	48	-	-	-	-	-	50
 Balcony A	560	52	24	-	-	-	-	-	20
Malibu	2200	204	180	40	55	145	44	50	200
Function Lawn Covered Walkway	1920	178	70	-	-	-	-	-	100
 Gazebo	1200	111	-	-	-	-	-	-	50
 Living Room	1104	102.5	14	-	-	-	-	-	30
 Boardroom	912	84.7	-	22	-	-	-	-	-
 Hampshire	752	70	48	22	20	38	22	26	48
 Regency	734	68.2	48	20	18	45	20	24	50
 Wellness Kitchen	728	67.6	-	-	-	60	-	-	30
 Library	560	52	-	12	-	-	-	-	-
Ventura	540	50.2	30	18	18	35	18	22	35
Sherwood	517	48	30	18	18	35	18	22	35
 Georgian	470	43.7	30	20	18	35	20	-	35
 Westlake	470	43.7	30	20	18	25	20	-	35
 Wellness Dining Room	420	128	30	-	-	-	-	-	-
Lindero	268	25	12	12	12	12	-	-	18
Newport	207	19.2	10	10	6	12	-	-	14
Wellness Patio		0	60	-	-	-	-	-	120
Oak Room		47.5	30	20	24	35	20	24	35
 Waterfall Lawn	0	0	200	-	-	-	-	-	300
Pagoda		0	100	-	-	-	-	-	200


 Indicates function rooms with natural light or outdoor space.

## SECOND FLOOR



GALLERY LEVEL (UPPER LEVEL)  
CALIFORNIA HEALTH & LONGEVITY INSTITUTE

Function Room	Size (sq. ft.)	Size (m <sup>2</sup> )							
Art Gallery	5000	465	70	-	-	-	-	-	125
CHLI Library	440	40.8	-	-	-	-	-	-	20
CHLI Boardroom	308	28.6	12	-	-	-	-	-	-

 Indicates function rooms with natural light or outdoor space.

## DINING

When you attend an event at Four Seasons, good food is a given. We hold ourselves to the highest standards and we deliver, with innovative catering options and impeccable service.

## GROUP EXPERIENCES



### *Fun for casual corporate lunches* **"Food Truck" Delivery**

For a casual lunch on the garden lawn of the Four Seasons Hotel Los Angeles, L.A.'s most famous food trucks serve up local specialties including duck confit tamales, and Cheddar sausage sliders.



### *Team building for incentive groups* **Healthy Cooking Classes**

At the California Health & Longevity Institute, located at our Hotel, registered dietitians teach cooking classes to groups. The meals are healthy but far from boring with themes that change seasonally and include Mediterranean grilling, meals that heal and light Italian. No kitchen experience required: if you like eating good food, you'll like the class.



### **Host the Ultimate House Party**

Let our team plan the ultimate house party so you can treat your group to the fantasy Southern California lifestyle. Spoiler Alert: Groups will love touring the subterranean private car collection! Ten minutes from the hotel, this Tuscan-inspired estate was selected as Robb Report's Ultimate Home 2013. The 2,183 square metre (23,500 square foot) house welcomes up to 400 guests for a stand up reception, or 200 for a seated event. Our chefs will design a menu specifically for your event and serve you the ultimate in luxury, catered by Four Seasons.

## ON-SITE RESTAURANTS



### ONYX Restaurant

Enjoy Chef Masa Shimakawa's delectable Japanese-influenced seafood creations, including a variety of sushi, sashimi and specialty hand rolls, to be shared at the table. Watch the nimble handiwork of some of the area's most talented sushi chefs as they prepare fresh and modern Japanese delicacies, or sip a drink at the bar, where colourful aquatic creatures reside in a double-sided, 2,000-gallon (7,571-litre) saltwater aquarium. An extensive wine list features choices from California and around the world, as well as a selection of sake and beer.

[View the menu](#)



### The Tasting Room

Sip, swirl and socialize in The Tasting Room, a contemporary wine tasting room in partnership with Malibu Family Wines, award-winning producers of Semler and Saddlerock wines.

[View the menu](#)



### Mercato Italiano

On Saturday evenings, the Lobby Lounge is transformed into an Italian marketplace, featuring fresh-baked focaccia, local olive oil, a selection of bruschetta and antipasti. Sample perfectly sliced-to-order meats and cheeses at our salumi cart and visit our chef-attended pasta station for the ultimate indulgence. Of course, no Italian meal would be complete without one of our savoury thin-crust pizzas cooked in our outdoor wood-fired oven.

[View the menu](#)



### Farmer's Market Breakfast

Each Saturday and Sunday, enjoy our Farmers' Market Breakfast in the Lobby Lounge. With interactive stations for omelettes and fresh-squeezed orange juice, the breakfast features fresh, locally grown produce and organic dairy products from area farms, served in a fun and casual setting.

[View the menu](#)



### Jazz and Champagne Brunch

Jazz up your Sunday mornings with our Champagne brunch on the Waterfall Lawn, featuring live music each week.

[View the menu](#)





## The Lookout

With views of the cascading waterfalls and lush gardens, The Lookout is a perfect place to enjoy balmy Southern California nights. Gather with a group of friends on our outdoor lounge furniture around the firepits, or relax on a canopied daybed as film classics lend a stylish touch. For a little something to nibble on, order from our bar menu, featuring gastropub-style fare such as Cheddarwurst Sliders and 5-Step Wings, amongst other delights.

[View the menu](#)



## Lobby Lounge Restaurant

Breakfast, lunch and dinner menus are offered daily in the Lobby Lounge Restaurant, a comfortable and casual setting with views of the Hotel waterfall and gardens.

[View the menu](#)



## GUEST ROOMS & SUITES

A warm blend of Southern California elegance and residential comfort, Four Seasons Hotel Westlake Village offers 243 generously proportioned guest rooms, as well as 27 luxury suites, in Westlake Village near Los Angeles and Malibu. Their classical décor – mahogany furnishings and floral artwork specially selected to reflect the beauty of the gardens – is complemented by brightly coloured accents. All luxury hotel rooms and suites feature high ceilings, a magnificent chandelier and floor-to-ceiling windows. Many rooms and suites overlook the Hotel's gardens and waterfall, with Westlake Village views stretching to the Santa Monica Mountains.

Guest Rooms	Number	Size	Location	View	Beds	Bathrooms
Deluxe Waterfall-View Room	51	450 sq.ft. (41 m2)	4th to 7th floors	Garden waterfall, with the Santa Monica Mountains in the distance	One king bed	One full marble bathroom
Deluxe Room	160	450 sq.ft. (41 m2)	Throughout the Hotel	Hotel's landscaped gardens, with the Santa Monica Mountains in the distance	One king bed or two double beds	One full marble bathroom
Suites	Number	Size	Location	View	Beds	Bathrooms
Presidential Suite	1	2,525 sq.ft. (235 m2)	7th floor	Courtyard and local foothills	One king bed	One full marble bathroom, plus guest powder room
Deluxe One-Bedroom Suite	10	1,025 sq.ft. (95 m2)	Throughout the Hotel	Hotel's landscaped gardens and waterfall, with the Santa Monica Mountains in the distance	One king bed	One full marble bathroom, plus guest powder room
Waterfall Suite	2	860 sq.ft. (80 m2)	7th floor, centre of the Hotel	Waterfall and the Santa Monica Mountains	One king bed	One full marble bathroom, plus a guest powder room
Superior One-Bedroom Suite	16	856 sq.ft. (80 m2)	Throughout the Hotel	The Hotel's landscaped courtyard	One king bed	One full marble bathroom, plus guest powder room
Studio Suite	12	644 sq.ft. (59.8 m2)	Located throughout the Hotel	The Hotel's landscaped courtyard	One king bed and a sofa bed	One full marble bathroom

## CONFERENCE PLANNING

### Quick Reference

**Time zone**

GMT -8 hours

Pacific Standard Time

**Language(s) spoken**

English

**Electrical system**

Local voltage is 110 to 120 volts AC. Adapters are available; please request through the Concierge.



### GETTING HERE

**From Los Angeles International Airport (LAX)**

- Travel Time: 40 minutes
- Distance: 35 miles/56 kilometres

**From Bob Hope (Burbank) Airport (BUR)**

- Travel Time: 40 minutes
- Distance: 32 miles/51.5 kilometres

**From Van Nuys Airport (LAWA)**

- Travel Time: 30 minutes
- Distance: 22 miles/35 kilometres

**From Camarillo Airport (KCMA)**

- Travel Time: 24 minutes
- Distance: 18.8 miles/30 kilometres

**Services provided by the Hotel**

The Concierge will assist in arranging transportation. Prices vary depending on needs.



### TECHNICAL ASSISTANCE

Audiovisual services play an important role in the overall success of your event. Our partner, [PSAV Presentation Services](#), maintains an office on property and offers the technical expertise and equipment necessary to flawlessly deliver a spectacular event. Their services include, but are not be limited to:

- Experienced staff and professional technicians
- 3D designs and on-site renderings through SwankDraw
- Event consultation and show supervision
- LED, decorative and intelligent lighting
- Superior sound systems
- Video conferencing, webcasting and event archiving
- Technical and creative set design
- Computer data display
- Projection specialists
- Audio and video recording and duplicating

### ELECTRICAL OUTLETS

Voltage capacity meets or exceeds standards.



## RECEIVING AND MAINTENANCE

The Hotel features a full-service shipping and receiving office. All packages should be sent to the attention of the Conference Service Manager. They will be stored in a separate conference storage area. Limited space is available for the storage of large items. Please time shipping to the date of your arrival.

### RECEIVING DOCK

Large installations are easily accommodated. Please contact the receiving department or your Conference Services Manager for special arrangements for delivery of oversized packages or environmentally sensitive equipment.

### POST-CONFERENCE SHIPPING

Shipping of post-conference materials may be coordinated through your Conference Services Manager.

### MAINTENANCE

The Engineering Department is available 24 hours a day for general assistance with lighting, room temperature control and minor repairs.



## MUSIC AND ENTERTAINMENT

Conference planners will be happy to assist with setting up any type of music or entertainment for your meeting.



## WELCOME AMENITIES AND VIP GIFTS

A variety of welcome amenities are available, from a refreshing spa and wellness themed amenity to a California wine and cheese presentation.



## DESTINATION MANAGEMENT COMPANIES

Your conference planner can help accommodate your group's special requests. For detailed information, please contact the Hotel directly. In addition, we recommend the following destination management companies:

PRA Destination Management  
8500 Wilshire Boulevard, Suite 910  
Beverly Hills, CA 90211  
Telephone: 1 (310) 300-0100

Bixel & Company  
8721 Sunset Boulevard, Suite 101  
Los Angeles, CA 90069  
Telephone: 1 (310) 854-3828



## SPOUSE PROGRAMS

Your conference planner is available to customise a spouse program for any group's interest.

Sample activities may include:

- Yoga or Pilates class, followed by a holistic spa treatment.
- Garden tour, including the orchid greenhouse and other themed gardens.
- Golf at nearby Sherwood Lakes Course.
- Tennis lesson or round robin tournament at Sherwood Country Club.
- Wine tour and tasting in Santa Barbara Wine Country.
- A coastal hike overlooking Malibu and the Pacific Ocean.
- Learn about Greek and Roman history at the Getty Villa.
- Cart racing, trampoline dodge ball or recreational games,
- Cooking classes
- Visit to Six Flags Theme Park, Universal Studios or a taping of a newtwork TV Show in Burbank



## FAMILY PROGRAMS

Your Conference Planner can suggest and arrange activities that will create special memories for the entire family.

Sample activities may include:

- Explore a bit of history at the Ronald Reagan Presidential Library.
- Take a behind-the-scenes tour at a Hollywood studio.
- Spend a day at the beach, complete with a picnic prepared by the Hotel.