



Washington, DC

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With timeless design and hospitality, Four Seasons Hotel Washington, DC, is an event destination that is sure to inspire and impress your guests – whether for business conferences or social celebrations. The timeless, residential style of our DC meeting space creates a relaxed, comfortable atmosphere. Flexible indoor and outdoor venues come to life with legendary Four Seasons service. Whatever your agenda, every gathering is a flawless success.

When everything has to be right, Four Seasons is always the right choice. At Four Seasons Hotel Washington, DC, we uphold our coveted position as the capital's most trusted venue for business meetings and conferences.

4,602 sq.ft.
427 m²

Largest Ballroom

36

Guests for Private Dining

420

Guests For Banquets

EXCEPTIONAL AUTOMOTIVE EVENTS

Four Seasons is perfect for hosting domestic, European and Asian car events for both high-performance and luxury models. Cars may be staged indoors and out, publicly and privately. We offer a secure on-site parking garage with floors that may be made private for car prep and security. [Learn more](#)

CONFERENCE PLANNING

Ensure memorable and successful meetings and events with our complete conference planning services. Our team provides experienced 24-hour support – covering every detail from airport arrivals to spouse programs. [Learn more](#)

MEETING PACKAGES

Host your meeting at an incredible rate and enjoy the ultimate Four Seasons experience – acclaimed individualised service, attention to detail and superior accommodations – for a meeting that is flawless, productive and unforgettable. [Learn more](#)

ON-SITE ACTIVITIES

Political Connections

Invite a member of Congress or a State Department leader to speak to your group, providing a stimulating presentation relevant to your event. We can arrange all the set-up for the event. For a VIP gift, we can arrange for each member of your team to receive a full size American flag that flew over the Capitol building – authenticated and beautifully boxed.

Fitness Bootcamp with the GM

Take a studio fitness class, led by a certified trainer and revved up by our Four Seasons General Manager, David Bernand. Other choices are yoga, Zumba, and aerobics. The class can combine cardio and weights, either outdoors or in the yoga studio. You might also choose a run along the Potomac, passing sites such as the Kennedy Center, or a chance to climb the stairs made famous in “The Exorcist.”

Health and Wellness Retreat

After a long day of meetings, your group can relax in our luxurious spa, featuring eight treatment rooms. Attendees can enjoy a massage, a facial specially suited for each skin type, and a range of other aesthetic services. A light lunch or dinner may be provided in the yoga room or on an outdoor patio.

Tales from the Four Seasons Private Jet

Inspire your group with stories from our Chef Concierge, Javier Louiero, who has been the on-board concierge for all the round-the-world journeys of the Four Seasons Private Jet. He shares his insider point of view on the aircraft, the food and wine, and the amazing locations to be experienced.

OFF-SITE ACTIVITIES

Starting right at the Hotel

Monuments by Moonlight

Finish your day of meetings with a three-hour evening tour of Washington aboard a luxury coach. Stop at the Lincoln Memorial, where everyone can climb the marble steps to the statue of Abraham Lincoln. Honour the country's veterans at the Vietnam Veterans Memorial and the Korean War Veterans Memorial. Next, drive through the National Mall and along the Potomac River, passing the Washington Monument and the Jefferson Memorial. The last stop is the gates of the White House, beautifully lit at night.

Starting right at the Hotel

Whirlwind Tour Of the National Mall

For a quick break, give your group an overview of the most famous landmarks on the National Mall, including the beloved Smithsonian Museums. Among the sights are the Renwick Gallery, the Museum of Natural History, the Museum of the American Indian, the Air and Space Museum, and the African American History Museum.

Starting right at the Hotel

Explore Georgetown: Walking Tour

Georgetown is a charming neighbourhood that flourished long before the founding of Washington, DC. Over the years, it's been home to many famous people. Plan a three-hour walk exploring the narrow streets. See the residences of authors Bob Woodward, Herman Wouk, Katherine Anne Porter and Sinclair Lewis. Stand before the homes of President-elect John F. Kennedy, as well as Secretaries of State Madeleine Albright and Henry Kissinger. Visit the Georgetown waterfront and exclusive shops specialising in home décor, fashion and antiques. It's a fascinating way to get some fresh air and exercise!

Within a 10-minute drive of the Hotel

Read All About It at The Newseum

A museum dedicated to the process of reporting the news, The Newseum offers a private four-hour experience that blends five centuries of news history with up-to-the-second technology and hands-on exhibits. A few of the highlights include the Berlin Wall, an antenna from the top of the southern tower at New York's World Trade Center, a news helicopter, and interactive games such as "morals in newspaper reporting."

Within a 10-minute drive of the Hotel

National Treasures: Treasured Collections

This four-hour tour includes two iconic museums. Your first stop is the National Museum of Natural History featuring wonders of the natural world from the world's largest mammal (a bull elephant) to a newly renovated Insect Zoo and the famous Hope Diamond. The adjoining Museum of American History is often called America's attic. Items include the original Star Spangled Banner, Dorothy's slippers from "The Wizard of Oz," the Civil Rights era's Greensboro lunch counter, the first Apple Computer and Julia Child's TV kitchen.



FOUR SEASONS

MEETINGS & EVENTS

Within a 10-minute drive of the Hotel

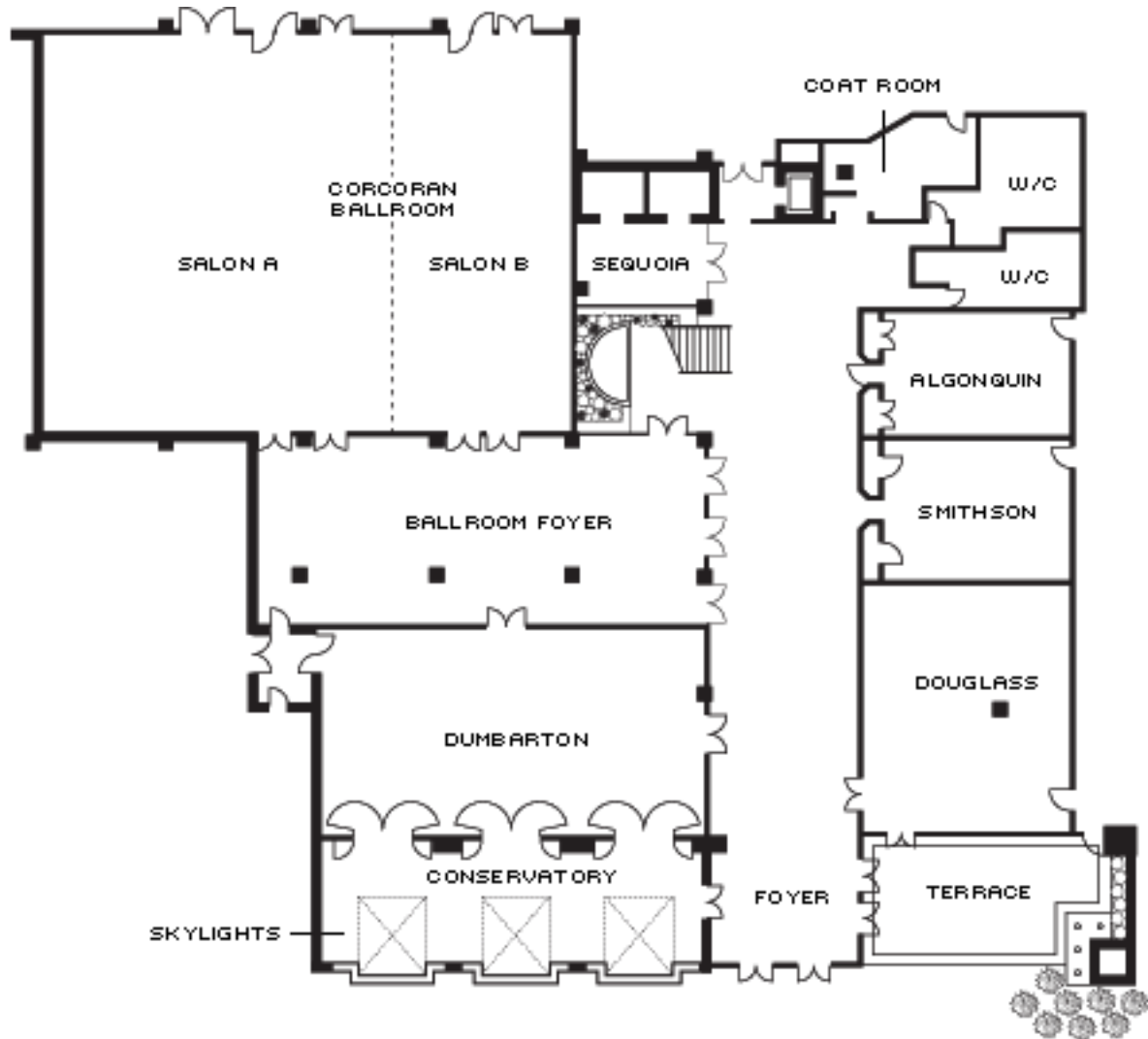
Cultural Insights: Great Private Art Collections








This five-hour outing gives access to two private art collections. The Phillips Collection is the oldest museum of modern art in the United States. Paintings include work by van Gogh, O'Keefe, Manet, and Renoir. Continue to the Kreeger Museum, a former private residence, designed by American architect Phillip Johnson. The museum's modern art collection spans from the 1800s through the 1970s with pieces by Monet, Rodin, Picasso, and Miró.

FUNCTION ROOMS

For meetings and events with 10 to 400 guests, Four Seasons offers more than 17,590 square feet (1,634 square metres) of DC meeting space, including our grand Corcoran Ballroom and eight function rooms. Most venues are conveniently grouped on our Events Level. Three private dining rooms in our restaurants add to the options for intimate gatherings. Outdoor break-out spaces include the canal-side Douglass patio with its own fire pit, the covered George Washington Terrace, and the flower-filled spaces of the Seasons patio – all usable throughout most of the year. Count on Washington's most experienced assistance for full-service event planning, including conferences, multi-day incentive programs and automotive events.

CONFERENCE LEVEL

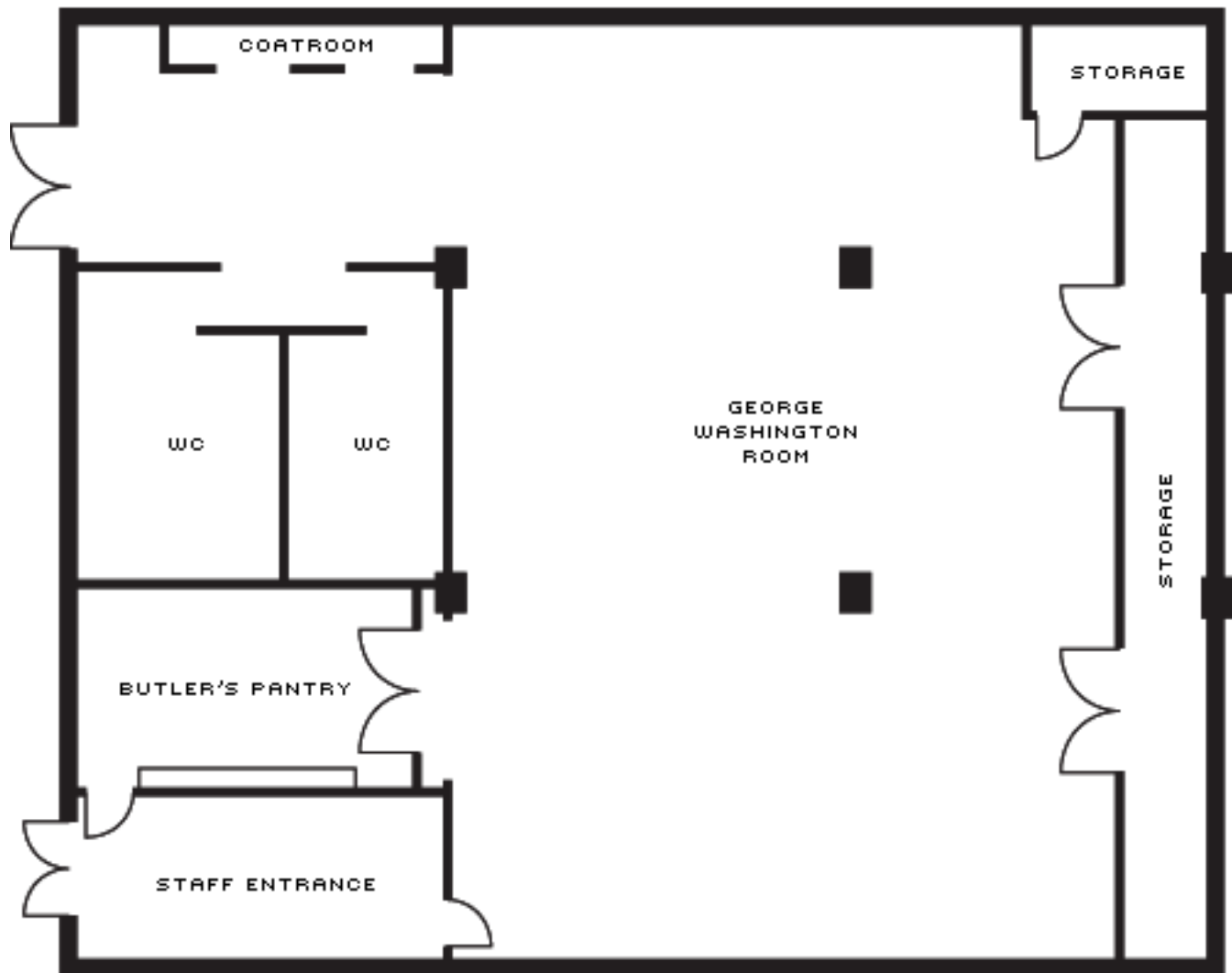










Function Room	Size (sq. ft.)	Size (m ²)							
Corcoran Ballroom	4602	427	420	72	500	294	90	114	500

Corcoran Ballroom Salon A	3068	285	300	54	189	360	66	84	300
Corcoran Ballroom Salon B	1534	142	120	54	90	180	48	54	200
Corcoran Ballroom Foyer	1932	179	-	-	-	-	-	-	200
☀ Dumbarton Room and Conservatory	2850	170	210	-	-	-	-	-	-
☀ Dumbarton Room	1824	170	150	48	108	200	57	60	250
☀ Conservatory	1026	95.3	60	48	60	100	48	48	70
☀ Dumbarton Foyer	1121	104	-	-	-	-	-	-	-
☀ Douglass Room	1178	109	80	24	45	70	30	30	80
Smithson Room	638	59	40	24	30	40	24	30	40
Algonquin Room	522	48	40	24	30	56	24	30	35
Sequoia	192	18	-	10	-	-	-	-	-
☀ Events Level Foyer	1755	163	-	-	-	-	-	-	150

☀ Indicates function rooms with natural light or outdoor space.









LOBBY LEVEL



Function Room	Size (sq. ft.)	Size (m ²)							
George Washington Room	1333	124	128	48	54	125	36	42	125
 George Washington Terrace	1780	124	-	-	-	-	-	-	125

 Indicates function rooms with natural light or outdoor space.

LOWER LOBBY LEVEL

Function Room	Size (sq. ft.)	Size (m ²)							
 Seasons	4190	386	200	-	-	120	-	-	375

 Indicates function rooms with natural light or outdoor space.

DINING

When you attend an event at Four Seasons Hotel Washington, DC, great food is a given – but never taken for granted. We hold ourselves to the highest standards, delivering innovative catering options with impeccable service.

GROUP EXPERIENCES



Wine and Charcuterie at ENO

Your guests can create their own personal vintage with a delicious and educational wine-blending class. Everyone becomes a winemaker for a day – starting with Virginia-grown grapes and finishing with a custom-labelled bottle. Or join a local craft butcher for a night of charcuterie and wine pairings. This class allows everyone to experience three specialty charcuteries, paired with wines from ENO Wine Bar.



Cocktail Class at BOURBON STEAK

Share a lesson in creating cocktails with an expert Four Seasons “mixologist”. Make “elixirs of love” with chartreuse, absinthe, and Benedictine. Learn to mix classic bourbon cocktails or Prohibition-era cocktails. You can even learn how to use herbs in cocktails, and make your own bitters.



International Menus

In a city with such an international population – in a hotel where 50 languages are spoken – let our international kitchen brigade prepare authentic menus, featuring cuisines such as Mandarin, Southern Indian, Middle Eastern, Thai, and Northern Italian. Simply make your request and we can make it happen!



BOURBON STEAK

A classic American steakhouse, BOURBON STEAK features seasonal and regional fare including top beef cuts and line-caught seafood. Host a meal in the private dining room, seating 34, or include menu items in your private banquet.

[Learn more](#)



SEASONS

A bright, elegant breakfast spot for your group, Seasons is known for delicious lemon ricotta pancakes and international dishes such as Shakshuka. The private dining room seats 10 people. As an alternative, we can serve the Seasons breakfast menu in your private meeting space.

[Learn more](#)



ENO Wine Bar

A DC hotspot, ENO provides a chic, fun and delicious experience. Invite your group to the private wine cellar to sip wines and pair charcuterie, cheeses and chocolates – creating a complete meal à la Four Seasons. These items may also be served in our banquet spaces.

[Learn more](#)

Dining at Capitol Landmarks

Only in DC will you find such a wide assortment of off-site event venues. Imagine an Italian feast at the Italian Embassy, or let us plan an international gourmet dine-around at various embassies. Unforgettable meals can take place in the Great Hall of the Library of Congress, under the Apollo Lunar Module at the Smithsonian National Air and Space Museum, or surrounded by gems (including the Hope Diamond) in the National Museum of Natural History.

University Dining Prestige

If yours is a meeting of professionals, impress them with a dinner at one of Washington's world-class universities – Catholic, Georgetown, George Washington, or Howard – presented in an historic dining hall or reception room. A dean or director may be booked as a keynote speaker.

Drinks with George Washington

Taste George Washington's own recipe for whiskey while on a private tour of his home, Mount Vernon. Follow it up with a reception on the estate, fully catered by Four Seasons. Or return to the city and continue the exploration of history with a BBQ at the Washington Monument.

BBQ at the Washington Monument

Let our Four Seasons chefs prepare a classic barbecue or urban picnic, set up at the foot of the Washington Monument on the National Mall. Then everyone can divide into teams for competitive kickball or softball.

GUEST ROOMS & SUITES

Ideal for groups with up to 150 attendees, Four Seasons Hotel Washington, DC, offers 222 guest rooms and suites, immersed in the charming Georgetown neighbourhood. Interiors feature a simple yet sophisticated look with warm colours and luxurious details. The DC meeting experience is enhanced by thoughtful, attentive, long-tenured staff, who have helped make Four Seasons the capital's only Forbes Five-Star and AAA Five-Diamond hotel.

Guest Rooms	Number	Size	Location	View	Beds	Bathrooms
Grand Premier Room	70	520 – 625 sq.ft. (48 – 58 m2)	2 nd to 6 th floors	Historic Georgetown, garden courtyard, 29 th Street or Rock Creek Park view	One king bed or two double beds	One full marble bathroom
Premier Room	43	485 (sq.ft. 45 (m2)	East wing, 2 nd to 6 th floors	Historic Chesapeake and Ohio Canal, Rock Creek Park or garden courtyard	One king bed or two double beds	One full limestone bathroom
Deluxe Room	27	385 (sq.ft. 36 (m2)	East wing, 2 nd to 6 th floors	Rock Creek Park, historic C&O Canal or garden courtyard	King bed	One limestone bathroom with shower
Suites	Number	Size	Location	View	Beds	Bathrooms
Royal Suite	1	4,000 (sq.ft. 371 (m2)	West wing, 2 nd floor	Georgetown rooftops	King bed	One full marble bathroom, plus guest powder room
Presidential Suite – West Wing	2	1,924 (sq.ft. 179 (m2)	West wing, 3 rd and 4 th floors	Historic Chesapeake and Ohio Canal and garden courtyard	King bed	One full marble bathroom, plus guest powder room
Presidential Suite – East Wing	2	1,270 – 1,600 (sq.ft. 118 – 149 (m2)	East wing, 5 th and 6 th floor	Historic Chesapeake and Ohio Canal and Rock	King bed	One full marble bathroom, plus guest powder room, or two

				Creek Park		full bathrooms
Imperial Suite	1	1,455 (sq.ft. 135 (m2))	West wing, 2 nd floor	Canal and courtyard	King bed	One full marble bathroom, plus guest powder room
Capital Suite	14	915 – 1,100 (sq.ft. 85 – 102 (m2))	East and west wing, 2 nd to 5 th floors	Historic Georgetown, garden courtyard or 29 th Street	King bed	One full marble bathroom; or one full marble bathroom, plus guest powder room
Georgetown One-Bedroom Suite	9	900 (sq.ft. 84 (m2))	West wing, 2 nd to 5 th floors	Historic Georgetown, historic Chesapeake and Ohio Canal or garden courtyard	King bed	One full marble bathroom
Premier Suite – West Wing	19	800 (sq.ft. 74 (m2))	West wing, 2 nd to 4 th floors	29 th Street	King bed	One full marble bathroom
Premier Suite – East Wing	10	600 (sq.ft. 56 (m2))	East wing, 2 nd to 6 th floors	Garden courtyard	King bed	One full marble bathroom plus guest powder room

CONFERENCE PLANNING

Quick Reference

Time zone

GMT -5 hours

Eastern Standard Time

Language(s) spoken

English is the primary language, however Four Seasons staff are from around the world and speak 50 languages.

Electrical system

Local voltage is 110 to 120 volts AC. Adapters available; please request through the Concierge.



Getting Here

From Ronald Reagan Washington National Airport (DCA)

- Travel Time: 15 minutes
- Distance: 7 miles/11 kilometres

From Dulles International Airport (IAD)

- Travel Time: 45 minutes
- Distance: 26 miles/42 kilometres

From Baltimore Washington International Airport (BWI)

- Travel Time: 50 minutes
- Distance: 30 miles/48 kilometres

Services provided by the Hotel

The Concierge will assist in arranging airport transportation. Prices vary depending on needs. Complimentary sedan service is available on a first-come basis to sites within downtown Washington, DC. Service is available weekdays from 8:00 am to 8:00 pm and weekends from 10:00 am to 6:00 pm.



TECHNICAL ASSISTANCE

Accessible from all points within Washington, DC, the Hotel satisfies the most advanced presentation and communication needs – with exceptional meeting space, advanced technology and intuitive service.

Audiovisual services play an important role in the overall success of your event. Our partner, [PSAV Presentation Services](#), maintains an office on property and offers the technical expertise and equipment necessary to flawlessly deliver a spectacular event. Their services include, but are not be limited to:

- Experienced staff and professional technicians
- 3D designs and on-site renderings
- Event consultation and show supervision
- LED, decorative and intelligent lighting
- Superior sound systems
- Video conferencing, webcasting and event archiving
- Technical and creative set design
- Computer data display
- Projection specialists
- Audio and video recording and duplicating



RECEIVING AND MAINTENANCE

The Hotel features a full-service shipment and receiving office. All packages should be sent to the attention of the group's name and its conference service manager. They will be stored in a separate conference storage area. Limited space is available for the storage of large items. Please time shipping to the date of the group's arrival. Also, please schedule materials to arrive no earlier than three days prior to your meeting.

The loading dock is easily accessible and is located at 1109 29th Street, NW. Freight elevators offer direct access to the Ballroom level.

Maintenance

The engineering department is available 24 hours a day for general assistance with lighting, room temperature control and minor repairs.



MUSIC AND ENTERTAINMENT

The event sales managers will be happy to assist with arranging any type of music or entertainment for guest receptions.



SPOUSE PROGRAMS

The Hotel offers a wide range of programs to suit all tastes – from private embassy visits to behind-the-scenes tours of Ford's Theatre and the Smithsonian.

On site:

- Spa program for a day of fitness, health and wellbeing
- Personal trainer session
- Fitness classes in aerobics, yoga, Zumba, bootcamp, or Pilates
- Cooking classes with a private chef
- Cheese- and chocolate-making classes with local artisans
- Wine-tasting class with the vintner
- Exclusive tea party
- Private dinner party in a suite with personalised entertainment

Off site:

- Private dinner in the Gem Gallery of the Museum of Natural History, face to face with the Hope Diamond
- Docent tour of the National Gallery of Art
- Trolley tour of Old Town Alexandria
- Private, after-hours shopping trip, accessing the city's most unique and alluring shopping experiences
- Visit to George Washington's home, Mount Vernon for an exclusive program with the Bourbon Maker using Washington's authentic recipe, followed by a dinner catered by our own BOURBON STEAK restaurant
- Moonlight boat trip on the Potomac in the presidential yacht, Sequoia
- Segway tour of major monuments
- Bike the sites
- Concert or ballet performance at the Kennedy Center, following by a backstage meet-and-greet with the cast and a dessert reception



WELCOME AMENITIES AND VIP GIFTS

On your behalf, we can arrange an almost unlimited selection of welcome gifts and amenities to suit the occasion, the recipient and your budget. Ideas include special homemade food items, wines and other beverages, gift items from our Health Club, Washington mementos, custom items such as one-of-a-kind glassware, or specialty items associated with the event or the guests.

DESTINATION MANAGEMENT COMPANIES

Your conference services manager can help accommodate your group's special requests. For detailed information, please contact the Hotel directly. In addition, we recommend the following destination management company:

Capital City Events, Inc.

Full-service destination management and special events

Telephone: +1 (301) 564-6200

Web site: www.capitalcityevents.com

AUTOMOTIVE EVENTS

With its automotive-friendly features, extensive experience and unparalleled service, Four Seasons Hotel Washington, DC, is an exceptional choice for car events and launches. As host to various automotive programs, we can adapt any venue from our wide range to suit your needs. Cars can be brought onto the event floor and displayed on the front drive and in the inner courtyard for guests to admire on arrival. Offering scenic and challenging driving routes, the Virginia countryside is only a stone's throw from the Hotel.

[Learn more about Four Seasons car events](#)