**Singapore (Four Seasons Singapore)**

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| 190 Orchard Boulevard  Singapore  248646 Singapore | **Telephone:**(65) 6734-1110  **Fax Number:**(65) 6733-0682 |

Four Seasons Hotel Singapore offers over 1,548 square metres (16,623 square feet) of state-of-the-art meeting and function space, to accommodate gatherings of 15 to 500. The unsurpassed selection for a business or social occasion includes two elegant ballrooms, both with spacious foyers, two sophisticated self-contained meeting suites, four boardrooms and, on the 20th floor, two city-view function rooms, a private roof garden and a landscaped pool terrace. &nbsp;Expect the same fine-dining experience at a function as you would in the Hotel’s restaurants, including selections prepared by either or both of the Western and Chinese kitchens. Dedicated to carrying out, to the tiniest detail, any mood or theme you desire, Four Seasons staff and resources support you at every step for effortless planning and a successful event.  
  
Host your meeting in an intimate oasis of exemplary spaces, complemented by some of Singapore’s finest cuisine and elegant set-ups for corporate banquets.

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| **16,623 SQ.FT. 1,548 M2** | Total Space |
| **5,285 SQ.FT. 491 M2** | Largest Ballroom |
| **255** | Total # Of Guest Rooms |
| **40** | Total # Of Suites |

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| MEETING ROOMS In a city already legendary for service, Four Seasons continually sets the standard. | CONFERENCE PLANNING Discover flexible spaces that adapt perfectly to your meeting goals and accommodate the most demanding presentation requirements. | GREAT GROUP VALUES Host your meeting at an incredible rate and enjoy the ultimate Four Seasons experience. |

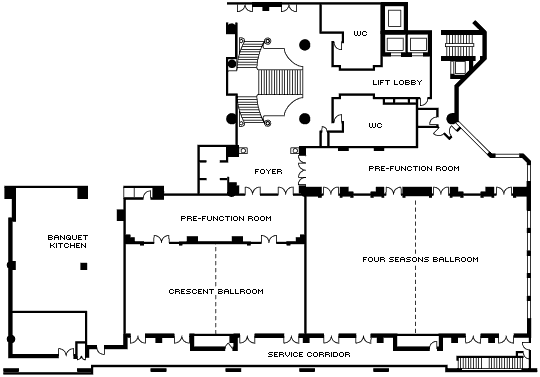
**OFF-SITE ACTIVITIES**

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| *Within a 10-minute drive of the Hotel*  Dempsey Hill  Dempsey Hill, formerly the British army barracks, is a lifestyle destination presenting a host of retail outlets and eateries in the midst of lush greenery. Browse exquisite furniture, carpets, handcrafted art pieces and more. |
| *Within a 15-minute drive of the Hotel*  Victoria Concert Hall  Singapore's most historical concert venue, Victoria Concert Hall is a grand building named in the memory of Queen Victoria, who passed away in 1901. |
| *Within a 20-minute drive of the Hotel*  Singapore Indoor Stadium  Venue for indoor tennis, basketball, badminton and concerts. Contact the Concierge for a schedule of events. |
| *Within a 30-minute drive of the Hotel*  Singapore Zoological Gardens  The Singapore Zoological Gardens is one of the world's most spectacular zoos. The open-concept zoo uses natural barriers such as streams, rock walls and vegetation to separate animals from visitors. Spread over 28 hectares (69 acres), it is home to 3,200 mammals, birds and reptiles including many rare and endangered species. |
| *Within a 45-minute drive of the Hotel*  Singapore Turf Club  Venue for horse racing in Kranji. A dress code applies. |

**Function rooms**

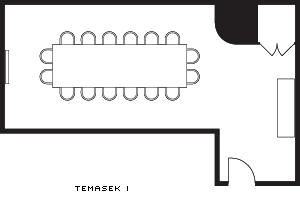
Host your meeting in an intimate oasis of exemplary spaces, complemented by some of Singapore’s finest cuisine and elegant set-ups for corporate banquets. Click to view room details and floor plans.

SECOND FLOOR



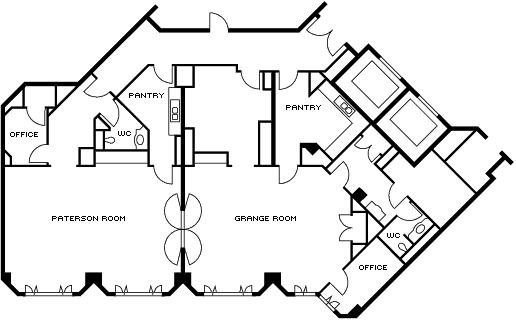
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| **Function Room** | **Size (sq. ft.)** | **Size (m²)** |  |  |  |  |  |  |  |
| Four Seasons Ballroom | 5,285 | 491 | 320 | 70 | 290 | 480 | 90 | 114 | 450 |
| Four Seasons Ballroom Pre-Function Room | 1,625 | 151 | - | - | - | - | - | - | 170 |
| Crescent Ballroom | 2,648 | 246 | 150 | 50 | 130 | 220 | 60 | 72 | 220 |
| Crescent Ballroom Pre-function Room | 1,292 | 120 | - | - | - | - | - | - | 120 |
| Macintosh HD:Users:scutty:Desktop:Screen Shot 2013-02-28 at 7.01.42 PM.pngIndicates function rooms with natural light or outdoor space. | | | | | | | | | |

THIRD FLOOR



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| **Function Room** | **Size (sq. ft.)** | **Size (m²)** |  |  |  |  |  |  |  |
| Temasek I | 474 | 44 | - | 16 | - | - | - | - | - |
| Temasek II | 430 | 40 | - | 12 | - | - | - | - | - |
| Macintosh HD:Users:scutty:Desktop:Screen Shot 2013-02-28 at 7.01.42 PM.pngIndicates function rooms with natural light or outdoor space. | | | | | | | | | |

SIXTH FLOOR



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| **Function Room** | **Size (sq. ft.)** | **Size (m²)** |  |  |  |  |  |  |  |
| Grange Room | 678 | 63 | 20 | 18 | 24 | 30 | 15 | 18 | 40 |
| Paterson Room | 678 | 63 | 20 | 18 | 24 | 30 | 15 | 18 | 40 |
| Macintosh HD:Users:scutty:Desktop:Screen Shot 2013-02-28 at 7.01.42 PM.pngIndicates function rooms with natural light or outdoor space. | | | | | | | | | |

TWENTIETH FLOOR



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| **Function Room** | **Size (sq. ft.)** | **Size (m²)** |  |  |  |  |  |  |  |
| Windows East | 1,776 | 165 | 60 | 20 | 50 | 100 | 30 | - | 80 |
| Windows West | 1,776 | 165 | 60 | 20 | 50 | 100 | 30 | - | 80 |
| Macintosh HD:Users:scutty:Desktop:Screen Shot 2013-02-28 at 7.01.42 PM.pngIndicates function rooms with natural light or outdoor space. | | | | | | | | | |

**DINING**

When you attend an event at Four Seasons, good food is a given. We hold ourselves to the highest standards and we deliver, with innovative catering options and impeccable service.

**BANQUETS**

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|  | *Ideal for a lunch-and-learn meeting*  Bento Box Lunch  For a quick lunch meeting for groups, we can serve a full meal, including the appetizer, and dessert in a Bento box. |

**ON-SITE RESTAURANTS**

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|  | ONE-NINETY WOOD-FIRED STEAKS AND SEAFOOD  With a fresh style and menu created by Senior Sous Chef Nicholas Owen, One-Ninety Wood-fired Steaks and Seafood is the new benchmark in culinary excellence and the definitive dining destination for succulent cuts of steaks and fresh seafood.  [View the menu](http://www.fourseasons.com/content/fourseasons/en/properties/singapore/dining/restaurants/one_ninety.html) |
|  | JIANG-NAN CHUN  An authentic Chinese restaurant located in Singapore, Jiang-Nan Chun presents classic Cantonese fare in a luxurious setting. Translating to “South of the Yangtze River during springtime,” the restaurant’s name is designed to evoke images of decadent meals in a beautiful place. Jiang-Nan Chun reflects this inspiration in every detail, from its exquisite menu offerings to its art deco and art nouveau furnishings.The restaurant also offers three private dining rooms. Hangzhou, Suzhou and Yangzhou, named after famous cities in China, seat 12, 10 and 6 guests respectively.  [View the menu](http://www.fourseasons.com/content/fourseasons/en/properties/singapore/dining/restaurants/jiang_nan_chun.html) |
|  | ONE-NINETY BAR AND TERRAZA BY JAVIER DE LAS MUELAS  Nestled in the quiet enclave of the finest Hotel in the city and with its own outdoor Terraza, One-Ninety Bar and Terraza by Javier de las Muelas comes from a desire to satisfy you - whether you favour a hand-crafted cocktail, the finest scotch or cognac, or a glass of wine. Together with our creative partner Javier de las Muelas, master of the award-winning Dry Martini bar in Barcelona, we’ve crafted cocktails that take people on a journey through the senses amidst an ambience that is uniquely sophisticated, yet completely approachable.  [View the menu](http://www.fourseasons.com/content/fourseasons/en/properties/singapore/dining/bar/one-ninety_bar_and_terraza_by_javier_de_las_muelas/bar_menu.html) |

**GUEST ROOMS & SUITES**

Step into any of our luxurious&nbsp;guest rooms and be surrounded by elegant furnishings, original Asian artwork and sweeping views through our picture windows. Contemporary and refined, each room combines soothing earth tones, inviting appointments and 21st-century conveniences along Singapore’s Orchard Boulevard.

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| **Guest Rooms** | **Number** | **Size** | **Location** | **View** | **Beds** | **Bathrooms** |
| Four Seasons Executive Suite | 26 | 75 m2 (807 sq. ft. | 6th to 18th floors | City skyline, greenery or pool | One king bed or two twin beds | One full marble bathroom, plus guest powder room |
| Premier Room | 24 | 58 m2 (624 sq. ft. | 6th to 19th floors | City skyline, greenery or pool | One king bed or two twin beds | One full marble bathroom |
| Boulevard Room | 48 | 49 m2 (527 sq. ft. | 11th to 19th floors | Orchard Boulevard | One king bed or two twin beds | One full marble bathroom |

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| **Suites** | **Number** | **Size** | **Location** | **View** | **Beds** | **Bathrooms** |
| Presidential Suite | 1 | 199 m2 (2,142 sq. ft. | 19th floor | City skyline and pool | One king bed and two twin beds | Two full marble bathrooms, plus guest powder room |
| Royal One-Bedroom Suite | 1 | 155 m2 (1,668 sq. ft. | 18th floor | City skyline, greenery or pool | One king bed | One full marble bathroom, plus guest powder room |
| Ambassador One-Bedroom Suite | 1 | 162 m2 (1,744 sq. ft. | 19th floor | City skyline, greenery or pool | One king bed | One full marble bathroom, plus guest powder room |
| Governor One-Bedroom Suite | 1 | 162 m2 (1,744 sq. ft. | 19th floor | City skyline, greenery or pool | One king bed | One full marble bathroom, plus guest powder room |
| One-Bedroom Suite | 10 | 91 m2 (980 sq. ft. | 16th and 18th floors | City skyline, greenery or pool | One king bed, or two twin beds | One full marble bathroom, plus shower room adjacent to the living area |

**CONFERENCE PLANNING**

Quick Reference

**Time zone**  
  
GMT +8 hours  
  
  
  
**Language(s) spoken**  
  
The official languages are Malay, Chinese, Tamil and English. Malay is the national language, while English is the language for government operations, law and major financial transactions. Most Singaporeans are at least bilingual, with many speaking English, some Malay and one or more dialects of Chinese.  
  
  
  
**Electrical system**  
  
Local voltage is 220 to 240 volts AC. Adapters available; please request through the Concierge.

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|  | Air Access  **From Singapore Changi International Airport (SIN)**   * Travel Time: 25 minutes * Distance: 14 miles/22 kilometres   **Services provided by the Hotel**  Limousine service options available for airport transfers. |



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|  | TECHNICAL ASSISTANCE  Full audiovisual support is available, including equipment and technical assistance, to ensure professional, problem-free presentations. Voltage is 220.    State-of-the-art audiovisual equipment includes:   * Projection booths, front and rear * Video/teleconferencing * High-speed Internet access * Dedicated telephone lines available on request * LCD, including ballroom ceiling dropdown LCDs and built-in screens (in the larger rooms) * 42-inch LCD flatscreen TV * Mono, stereo and multi-track tape recorders; CD and DVD players * Video cameras, and video players * Multi-slide presentation units and programmers * Personal computers * Wired or wireless Internet access in meeting rooms |
|  | RECEIVING AND MAINTENANCE  The Hotel features a full-service shipping and receiving office. All packages should be sent to the attention of a group's name and its conference services manager. They will be stored in a separate conference storage area. Limited space is available for the storage of large items. Please time shipping to the dates of your arrival.    **Post-conference shipping**  Shipping of post-conference materials may be coordinated through your Conference Services Manager.  **Receiving dock**  Please contact the receiving department or your Conference Services Manager for special arrangements for the delivery of oversized packages or environmentally sensitive equipment.    **Maintenance**  The engineering department is available 24 hours a day for general assistance with lighting, room temperature control and minor repairs. |
|  | MUSIC AND ENTERTAINMENT  Our conference services managers will be happy to assist with setting up any type of music or entertainment for your meeting. |
|  | WELCOME AMENITIES AND VIP GIFTS  Special arrangements can be made for clients to purchase welcome amenities or floral arrangements for their important guests. |
|  | SPOUSE PROGRAMS  The Concierge makes information available on nearby points of interest, as well as daily tours conducted by the Singapore Tourism Board. Other programs, such as private exercise classes and spa treatments, may also be arranged. |
|  | FAMILY PROGRAMS  Four Seasons Hotel Singapore offers a perfect base for families visiting the area, and extends an especially warm greeting to its young guests by providing a special welcome amenity. Other amenities and services include:   * Backpack or cap * In-room welcome amenities of juice and gingerbread cookie or root beer and popcorn for teens * Kid’s bathrobe and slippers, children's toothpaste, shampoo and shower gel for kids up to 12 years old * "Kids Activities Around Town” brochure available at the Concierge desk * Movies, cartoon DVD selections and handheld game consoles available at the Concierge * Crib set-up with infant care amenities, including toiletry set with bath tub, bottle sterilizer and warmer, etc. * Children's menus available through In-Room Dining and at One-Ninety * Children five years old and under enjoy complimentary dining at One-Ninety, when accompanied by their parents * Hotel’s Sunday Brunch at One-Ninety and Jiang-Nan Chun's Weekend Oriental Brunch feature a children’s buffet with face painting and other supervised activities at the playland * The swimming pool, located on the 20th floor, is a welcoming environment for families; children's toys are available |